



PROSPECT

LINK LEARNING AND SOCIAL COMMITMENT FOR FUTURE CITIZENS GROWTH

PROSPECT
2019-1-FR01-KA201-063174

Piloting Package
Guidelines and templates



1. Aims of PROSPECT Piloting

This document constitutes the Guidelines on how to undertake the Prospect Piloting. It has been elaborated in order to guarantee a joint work and coherent analysis among partners. It contains outlines, methodology, procedures, and templates for the reporting, in order to collect data and information in a homogeneous way.

According to the project schedule, the partnership should implement the piloting of learning units included in the Prospect Model by involving 100 pupils and 20 school teachers/trainers at all educational levels (kindergarten, primary, secondary junior and high schools) for each participating country. The piloting will allow students to be the protagonists in identifying the need or problem in the community their school is located in, but especially in implementing activities to solve the observed problem encouraging the growth of critical citizens actively involved in the future of society.

The methodologies and contents of the present Educational Model will be revised based on the feedback collected by the national stakeholder committee carried out in each country and addressed to school teachers/trainers and experts involved in educational field that will analyse its rationale, purpose, competences and open educational resources (Handbook Version 02).

Piloting results will be then reported and shared among partners and will be collected in a final transnational report about the model implementation for letting students acquire global citizenship skills. Report will contain the main quantitative and qualitative data and results of the piloting activities together with the main suggestions for the implementation of global education models incorporating the Service-Learning methodology in school curricular activities. The collected data will be summarised in the policy guidelines elaborated by the partnership at the end of the project (IO5).

2. Guidelines

The Piloting activity is a relevant part of the IO3 PROSPECT educational model (Course Curriculum /Pilot course) originally expected from December 2020 till March 2021. Due to the pandemic which considerably brought a delay in the running of project activities, especially in the implementation of activities at school, the Piloting will be carried out from **September 2021 till December 2021**.

The piloting activities will be based on the learning units included in the PROSPECT Educational Model, such as workshops, lectures, exercises, educational outings, project work, networking sessions. Each partner will choose the number and the topic of learning units to be tested based on the community' needs the school is located in. During the



piloting, teachers and students will use the Open Educational Resources included in the online Platform (implemented within the IO4) and will contribute to its further development by uploading the learning and teaching materials used during the piloting as well as the final products developed by the students both in English and national languages.

The Piloting will be implemented in the following way:

- Selection of participants: **100 pupils and 20 school teachers/trainers** per country at all educational levels (kindergarten, primary, secondary junior and high schools)
- Class group: There can be **several class groups** to implement the piloting
- Supporting documents to be produced for each class group:
 - o **Participants list** (including the pupils' name if the school' internal Privacy Policy allows it) or document stating the number of pupils in the class signed by headmaster/coordinator for each activity ([Annex 1](#)).
 - o **Report Template** ([Annex 2](#)) for each tested learning unit where teachers/trainers will report the activities carried out as well as the global evaluation and feedback.
 - o Pictures of the implemented Service-Learning methodology.

Once finalized the piloting, a follow-up meeting with teachers or trainers at national level will be organized aimed at collecting the main results and recommendations to be included in the Piloting Guidelines (IO5). The main findings from the national piloting experience will be summarised in the **National Piloting Report** ([Annex 3](#)) by the partner project manager.

Each partner will take care to properly spread the piloting activities carried out at national level by their dissemination channels and networks, according to the national privacy policy related to the publication of pupils' pictures.



3. Annex 1 – List of participants

I hereby declare, in my role as(headmaster, teachers' coordinator or other) that the following students took part to the PROSPECT project by testing the following learning units:

- Title of learning unit:.....
- Start and end date:
- Teachers or trainers involved:

No.	First Name	Last Name	Class

Teachers/trainers signatures:

Headmaster (or other declarant name)
signature:

IF YOUR SCHOOL' INTERNAL PRIVACY POLICY DOES NOT ALLOW TO INCLUDE THE NAMES OF PUPILS, PLEASE MODIFY THE DECLARATION INCLUDING ONLY THE TOTAL NUMBER OF PUPILS AND THE CLASS.



4. Annex 2 - Learning Unit - Report Template

Country / Partner

Learning Unit / Subject

Start and duration

Start	End	Duration

Number of sessions organized

Professionals involved: Trainer(s) – Tutor(s) – Expert(s)

Venues for the Pilot sessions

Participants' profile / Number of pupils / Eventual dropouts

Working methodology / Description of the activity

Comments / Observations



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Materials and tools used

--

Deviation to the original materials / Changes applied

--

Obstacles and difficulties

--

Main outcomes

--

Participants' expectation, attitudes, behaviours

--

Participants' satisfaction level (Feedbacks given to the teachers by the pupils/trainees)

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5. Annex 3 - National Pilot - Report Template

Country / Partner / Name of involved school (s)

Part 1 Sessions summary

Please provide a summary of your learning units piloting

Learning Units/ Topics Covered or new proposals

List the learning units title

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Pilot Start and duration

Start	End	Duration

Number of sessions organized in Total

1. *Please put each session on one line with the starting date and duration*

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-
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Professionals involved: Trainer(s) – Tutor(s) – Expert(s)

Venues for the Pilot sessions

Participants' profile / Number of pupils / Eventual students' dropouts during piloting



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Working methodology employed for the pilot

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Comments / Observations

--

Materials and tools used

--

Deviation to the original materials / Changes applied

--

Obstacles and difficulties

--

Main outcomes

--



Participants' satisfaction level

Participants' expectation, attitudes, behaviours

Part 2 Conclusions and recommendations

Please provide a summary of your learning units piloting

What aspects of the PROSPECT Educational Model do you think work best?

What aspects do you think should be strengthened or approached differently?

What aspects are now part of your professional practice?

What activities and teaching methods have most facilitated this appropriation?



What aspects of your practice still seem remote?

Suggestions for the implementation of global education models incorporating the Service-Learning methodology in school curricular activities.

Highlight the main project outcomes to be kept in mind in planning policies about teachers' initial/continuous training and in developing measures for improving students' global citizenship skills and competences.

What regional or national Authority could benefit from the PROSPECT Project in your country?

What in the Service-Learning methodology is permitting the passing from knowledge (know) to skill (know how to be) and competence (know how to do) in school curricula?



In relation to the strategic objectives and interests that initially motivated your organisation's participation in the consortium, are there any changes that you would like to see?

Other comments